

Office Use	
Date Received	_____
Paid	_____



A Ministry of First Baptist Church · McKinney, TX

Date _____ New Student (circle) Yes/No Age _____
 Home Schooled (circle) Yes/No School Grade _____
 School attended _____
 Referred to SOTA by _____

Name _____ Parent Name _____

Address (City & Zip, too!) _____

E-mail Address _____

Home Phone _____ Other Phone _____

Name & Number of emergency contact _____

Prior experience in the area of study for which you are registering _____

Level of Proficiency (circle one): BEGINNER INTERMEDIATE ADVANCED

Church affiliation: _____

Instruction desired (select ALL that apply for this student)

- Private Piano Lesson
- Private Violin Lesson
- Private Viola Lesson
- Private Flute Lesson
- Private Voice Lesson
- Private Cello Lesson

Fall '10 Offerings:

- Private Guitar Lesson
- Private String Bass Lesson
- Private Songwriting/Theory Lesson

Preferred instructor (if known) _____

(instructor profiles listed on the SOTA website at www.firstworship.net/sotainstructors)

Classes & lessons are offered on the days listed below. Please indicate ALL available days & times for lessons.

CHECK AT LEAST ONE: Monday Tuesday Thursday

CHECK ONLY ONE:

- Morning only (9am-noon)
- Morning/afternoon (9am-3pm)
- Afternoon only (12pm-5pm)
- Afternoon/evening (3pm-8pm)
- Evening only (5pm-8pm)
- Any time (9am-8pm)

I have read and understand ALL SOTA policies and procedures as listed on the reverse side of this form.

Signature of responsible party _____ Date _____

Check for exclusion : I do NOT agree to the photo policies as listed on the reverse side of this form.

REGISTRATION FEES
(for more info, refer to the back of this form.)

NEW STUDENT	CURRENT/RETURNING STUDENT
<input type="checkbox"/> Family registration #1 (\$50)	<input type="checkbox"/> Family registration #1 (\$35)
<input type="checkbox"/> Family registration #2 (\$40)	<input type="checkbox"/> Family registration #2 (\$25)
<input type="checkbox"/> Family registration #3 (\$30)	<input type="checkbox"/> Family registration #3 (\$15)

NOTE: ANNUAL REGISTRATION OPTION

YES, I am adding \$20 to the indicated fee above for this registration to include the Fall AND Spring semesters. (Aug '10-Apr '11 per the SOTA calendar)

Registration Information

- Registration forms are available at First Baptist Church, McKinney in the Worship & Arts office or online at www.firstworship.net/SOTA.
- Online registration is also available.
- Please submit form with registration payment made payable to First Baptist Church, McKinney via the following:
 - Deliver to Main church office
 - Deliver to Worship & Arts office
 - Mail to 1615 W Louisiana St., McKinney 75069
- Please fill out all forms in their entirety.
- Please **DO NOT** include tuition payment with registration payment.
- Once registration is received and processed, students will be notified in writing to confirm their class/lesson times and instructors.
- Any photography or video taken of students during lessons, recitals or other SOTA related events/performances will be used strictly for publicity purposes by FBC McKinney (by permission only– via registration form consent)

Fee Schedule

- A Lifetime Registration Fee of \$15 is paid upon a student's initial registration with the School.
- An Administrative Fee of \$35 is paid each Fall and Spring semester a student is enrolled. (Summer fee is \$20)
- Family Discount
 - If there is a 2nd student in the immediate family enrolled in the same semester, the Administrative Fee is \$25 for that student. (Summer fee is \$15)
 - For a 3rd student in a family, the Administrative Fee is \$15. (Summer fee is \$10)
 - The Administrative Fee is waived for any immediate family members beyond 3 enrolled in the same semester.
- Tuition information
 - Tuition is due at the first lesson/class of each month.
 - If tuition is not paid by the 2nd lesson/class of each month, instructors are not responsible for teaching that student the remainder of the month or until payment is made.
 - If a student registers for lessons after the beginning of the semester, a pro-rated tuition will be due at the student's first scheduled lesson.
 - If a student must discontinue lessons, notice must be given at least 2 weeks before the last scheduled lesson. Tuition will be due until the final scheduled lesson.
 - At the first lesson of the semester, two tuition checks should be given to the instructor. In addition to the current month tuition, an additional tuition check will be made out to the instructor and post-dated for the last month of the semester (April, July or November). This post-dated check will then be held by the instructor until the final month of the semester or until the time that notice is given by the student that lessons will be discontinued.
- All registration fees are non-refundable once classes/lessons have begun for the student.
- Private Lesson tuition is to be made payable to the instructor.
 - Art Lessons - \$110 monthly (60-minute lessons weekly)
 - Other Private Lessons - \$65-75 monthly (30-minute lessons weekly). Tuition is dependent upon the instructor's level of experience/education.
- Class tuition is to be made payable to the instructor.
 - Art Classes - \$85 monthly (90-minute classes weekly)
 - Other Classes - \$45 monthly (45-minute classes weekly)
- Harmony Community Children's Chorus tuition is to be made payable to FBC McKinney
 - \$55 a year (60-minute rehearsals weekly)

Lesson/Class Policies

- Arrival
 - Please enter through the marked doors on the north side of the main building. All other doors will be locked at 3:30 to provide security.
 - Students may wait for instructors in a designated seating area in front of the Parlor. Instructors will pick-up and drop-off students in this area at the beginning and ending of their lesson time.
 - Please arrive 5 minutes prior to lesson/class time so that transition between students may take place quickly.
 - Lessons/classes will begin and end at the scheduled time. If, for any reason, a student arrives late, lesson/class time will not be extended to compensate.
 - If necessary, make arrangements to speak with instructor at a time other than before, during or after lesson/class time.
- Dismissal
 - Please be prompt in picking up your students after their lesson/class time.
 - If students must wait to be picked up, they are required to wait inside the church building at the door between the Chapel and Worship Center.
- Attendance
 - Students are expected to be consistent in their class/lesson attendance.
 - If a student will miss a lesson/class, please make every effort to personally contact the instructor no less than 8 hours prior to lesson/class time.
 - Students are allowed no more than 1 (one) make-up lesson in each semester. (No class make-up times) Make-up lessons will only be scheduled if notice is given to the instructor no less than 8 hours prior to lesson/class time.
 - Make-up lessons as necessitated by the instructor do not count toward a student's make-up lesson time.
- Practice
 - Students are expected to practice what they learn in their lessons/classes each week.
 - Students are encouraged to participate in any activities which would encourage the development of their artistic gifts.